

**February 27, 2007**

A special meeting of the Seneca Township Board of Trustees was called to order at 7:00 p.m. by Supervisor Ersel Schuster at the Seneca Township Building located at 16506 Garden Valley Road, Woodstock, IL to discuss the proposed building project.

**Pledge of Allegiance**

**Township Officials in Attendance:** Supervisor Ersel Schuster, Trustees Rosemary Bartman, Susan Mathews, Thomas Dahlfors, and Michael O'Leary, Road Commissioner Robert Helfers, Assessor Donald Andrews, and Clerk Dawn Seemann.

**Guests in Attendance:** Samantha Seemann

**Building Project:** Schuster presented the Board with a rough draft of the drawing she put together based on the ideas from the Board at the February 20, 2007 regular monthly meeting. The Board discussed the redesigned layout per the Board's modifications of the original options from the architect. A few suggestions were given such as, making sure the addition is handicap accessible, moving or enclosing the existing furnace, roof line issues, drainage, the number of heating/air conditioning units that will be needed, parking, and dressing up the appearance of the existing building & new addition.

Schuster explained to the Board that taking the next step, (Preliminary Design Phase), would entail her to issue a check for \$6,250 to the architect per the term of agreement part B. Dahlfors made a motion for Schuster to issue the check in the amount of \$6,250 to the architect to comply with term of agreement part B. Seconded by Mathews. Voting yes: Bartman, Mathews, Dahlfors, O'Leary, Schuster. Voting no: None. Motion passed.

The architect had asked for two bids from civil engineers. One bid has come in to date.

**Motion to Adjourn:** At 7:38 p.m. O'Leary made a motion to adjourn tonight's special meeting. Seconded by Bartman. Motion passed.

Respectfully Submitted,

Dawn Seemann  
Township Clerk