

SENECA TOWNSHIP
Regular Monthly Minutes
March 8, 2011

The Regular Monthly Meeting of the Seneca Township Board of Trustees was called to order at 7:00 p.m. by Supervisor James Kagel at the Seneca Township Building located at 16506 Garden Valley Road, Woodstock, Illinois.

Township Officials in Attendance: Supervisor James Kagel, Trustees Rosemary Bartman, Susan Mathews, Michael O’Leary, and Thomas Dahlfors, Assessor Paul Bockman, Road Commissioner Scott Swanson, and Clerk Dawn Seemann. Absent officials: None.

Guests in Attendance: None.

Public Speaking: None.

Minutes: Dahlfors motioned to approve the February 8, 2011 minutes as presented. Second by Bartman. Motion passed.

Audit of Current Bills:

Road District - Mathews motioned to approve the Road District bills for the period of February 9, 2011 through March 8, 2011 in the amount of \$15,329.30. Second by Dahlfors. Voting yes: Bartman, Mathews, Dahlfors, O’Leary, Kagel. Voting no: None. Motion passed.

Town Fund - Dahlfors motioned to approve the Town Fund bills for the period of February 9, 2011 through March 8, 2011 in the amount of \$19,172.49. Second by O’Leary. Voting yes: Bartman, Mathews, Dahlfors, O’Leary, Kagel. Voting no: None. Motion passed.

Treasurer’s Report: Bartman motioned to approve the Treasurer’s Report for the period of February 1, 2011 through February 28, 2011, as listed below. Second by Dahlfors. Voting yes: Bartman, Mathews, Dahlfors, O’Leary, Kagel. Voting no: None. Motion passed.

Harris Checking	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
Town Fund	\$93,921.15	0	(\$5,640.43)	0	\$88,280.72
Road & Bridge	\$129,654.05	0	(\$8,197.25)	\$266.84	\$121,723.64

Harris CD	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
Road & Bridge	\$126,163.66	0	0	0	\$126,163.66

Harris Money Market	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
General Assistance	\$102,660.74	0	(\$633.44)	\$15.31	\$102,042.61
Perm Hard Road	\$114,978.72	0	0	\$17.20	\$114,995.92
Bldg & Maintenance	\$53,948.08	0	0	\$8.07	\$53,956.15

General Assistance Report: Kagel reported he had 1 case of Emergency Assistance. He predicts there will be more.

Clerk’s Report: Seemann gave the board the Calendar of Meeting Dates for the Planning Commission and Town Board for 2011-2012; and an updated list of the Planning Commission members and their terms.

Road Commissioner's Report: Swanson reported that the county is working on the Dunham Road bridges. The project is estimated to be finished by June 24, 2011.

- The roads were posted yesterday.
- Swanson ordered the new truck & plow. It should be ready by the end of April. He put a \$75,000 down payment on it. A four-year loan was taken out for the remainder of the cost, which will be paid in four \$21,000 annual payments. The interest rate is approximately 4%. There is no early payment penalty.

Assessor's Report: Bockman attended meetings at the County Assessor's Office with the Chief County Assessor.

- Bockman continues to enter property information into the PamsPro program.
- He'll begin training sessions on March 28, 2011.
- Approximately eight properties have to be measured and prorated in the near future.

Planning Commission Report: No report this month.

Old Business:

- A. Hazard Mitigation Resolution -** Kagel had a blank resolution for the board to complete if they were interested in adopting the county's Hazard Mitigation Resolution. The board discussed the resolution and felt there are many unanswered questions. Dahlfors motioned to table action on this issue until more clarification is received from the Hazard Mitigation Committee. Second by Mathews. Motion passed.

New Business:

- A. Road Commissioner's Annual Report -** Swanson presented copies of his annual report stating the tools and equipment he has in his inventory, along with their state of repair. Mathews motioned to approve the Road Commissioner's Annual Report as presented. Second by Dahlfors. Motion passed.
- B. Road District Budget Proposal 2011-2012 -** Swanson presented his proposed 2011-2012 Road District Budget to the board. Mathews motioned to put the 2011-2012 proposed Road District Budget on display until approval at the Budget Hearing Meetings next month. Second by O'Leary. Motion passed.
- C. Approve Line Item Transfers for Town, and Road & Bridge Funds -**
- **Town Fund:**
 - o Transferred \$500 from line item 1240 to line item 1270. Mathews motioned for approval. Second by Dahlfors. Voting yes: Bartman, Mathews, Dahlfors, O'Leary, Kagel. Voting no: None. Motion passed.
 - o Transferred \$400 from line item 1235 to line item 1164. Dahlfors motioned for approval. Second by O'Leary. Voting yes: Bartman, Mathews, Dahlfors, O'Leary, Kagel. Voting no: None. Motion passed.
 - o Transferred \$300 from line item 1158 to line item 1157. Dahlfors motioned for approval. Second by O'Leary. Voting yes: Bartman, Mathews, Dahlfors, O'Leary, Kagel. Voting no: None. Motion passed.
 - o Transferred \$400 from line item 1180 to line item 1130. Dahlfors motioned for approval. Second by Bartman. Voting yes: Bartman, Mathews, Dahlfors, O'Leary, Kagel. Voting no: None. Motion passed.
 - o Transferred \$400 from line item 1435 to line item 1372. Dahlfors motioned for approval. Second by Bartman. Voting yes: Bartman, Mathews, Dahlfors, O'Leary, Kagel. Voting no: None. Motion passed.

- **Road & Bridge Funds:**
 - o Transferred \$3349 from line item 3440 to line item 3169. Dahlfors motioned for approval. Second by Mathews. Voting yes: Bartman, Mathews, Dahlfors, O'Leary, Kagel. Voting no: None. Motion passed.
 - o Transferred \$565.49 from line item 3440 to line item 3171. Dahlfors motioned for approval. Second by Bartman. Voting yes: Bartman, Mathews, Dahlfors, O'Leary, Kagel. Voting no: None. Motion passed.
 - o Transferred \$4418.86 from line item 3471 to line item 3405. O'Leary motioned for approval. Second by Dahlfors. Voting yes: Bartman, Mathews, Dahlfors, O'Leary, Kagel. Voting no: None. Motion passed.
 - o Transferred \$600 from line item 3265 to line item 3310. Bartman motioned for approval. Second by Mathews. Voting yes: Bartman, Mathews, Dahlfors, O'Leary, Kagel. Voting no: None. Motion passed.
 - o Transferred \$1500 from line item 3265 to line item 3436. Bartman motioned for approval. Second by O'Leary. Voting yes: Bartman, Mathews, Dahlfors, O'Leary, Kagel. Voting no: None. Motion passed.
- D. Approve Agenda for 2011 Annual Town Meeting:** Mathews motioned to approve the 2011 Annual Town Meeting Agenda as presented. Second by Dahlfors. Motion passed
- E. Schedule 2012 Town and Road District Budget Hearings:** Dahlfors motioned to approve the 2012 Budget Hearings to begin at 6:00 p.m. and 6:15 p.m., respectively. Second by O'Leary. Motion passed.
- F. Approve 2011-2012 Monthly Meeting Dates:** Dahlfors approved the 2011-2012 Meeting Dates for the Planning Commission and Town Board as presented. Second by Mathews. Motion passed.

Supervisor's Report:

- Kagel received a letter from the Historical Society asking us to become a member for \$250 per year.
- Kagel received a letter from Centegra asking if our insurance has medical coverage. (This was due to a recent call to the rescue squad to the town hall). Kagel feels we are not responsible for the cost of the rescue squad call. Our insurance company agreed, and is waiting for a letter from Kagel stating the facts of the situation.
- Although stated in our Building Use Policy that the township is not responsible for accidents, the board felt it was necessary to have a signed copy of the Building Use Policy by every member of the Liars Club, and/or an agent of any group or club that uses the facility. If the policy is not signed, they will not be allowed to use the building under any circumstances.

Motion to Adjourn: At 8:20 p.m. O'Leary motioned to adjourn tonight's regular monthly meeting. Second by Bartman. Motion passed.

Respectfully Submitted,

Dawn Seemann
Township Clerk