

Regular Monthly Meeting

March 8, 2016

The Regular Monthly Meeting of the Seneca Township Board of Trustees was called to order at 6:30 pm by Supervisor James Kagel at the Seneca Township Building located at 16506 Garden Valley Road, Woodstock, Illinois.

Township Officials in Attendance: Supervisor James Kagel, Trustees Susan Mathews, Rosemary Bartman, Michael O'Leary, and Roger Sass, Sr., Road Commissioner Scott Swanson, and Clerk Dawn Seemann. Absent Officials: Assessor Paul Bockman.

Guests in Attendance: Erin Mathews Sipes.

Minutes: O'Leary motioned to approve the February 9, 2016 Regular Monthly Minutes as presented. Second by Mathews. Motion passed.

Audit of Current Bills:

Road District - Mathews motioned to approve the Road District bills for payment for the period of February 10, 2016 through March 8, 2016 in the amount of \$25,858.44. Second by Bartman. Voting yes: Bartman, Mathews, Sass, O'Leary, Kagel. Voting no: None. Motion passed.

Town Fund - Bartman motioned to approve the Town Fund bills for payment for the period of February 10, 2016 through March 8, 2016 in the amount of \$19,444.81. Voting yes: Bartman, Mathews, Sass, O'Leary, Kagel. Voting no: None. Motion passed.

Treasurer's Report: Mathews motioned to approve the Treasurer's Report for the period of February 1, 2016 through February 29, 2016, as listed below. Voting yes: Bartman, Mathews, Sass, O'Leary, Kagel. Voting no: None. Motion passed.

Checking	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
Town Fund	\$192,710.58	0	(\$8,422.60)	0	\$184,287.98
Road & Bridge	\$128,681.13	0	(\$24,760.17)	\$51.18	\$103,972.14

Money Market	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
General Assistance	\$102,508.45	0	(\$25.00)	\$8.12	\$102,491.57
Perm Hard Road	\$241,249.72	0	(\$13,265.07)	\$18.92	\$228,003.57
Bldg & Maintenance	\$20,848.40	0	0	\$1.65	\$20,850.05

General Assistance Report: Kagel has nothing to report this month.

Clerk's Report: Seemann asked the board if they had any trouble submitting their Statement of Economic Interest Forms electronically? Kagel informed her he needed the link resent to him.

Road Commissioner's Report: Swanson reported he has been doing regular maintenance and a little snow plowing. In addition, he informed the board about a car accident that happened on Rt. 14 where the traffic had been diverted to Dimmel Road. Dimmel Road is now all broken up due to the traffic that was redirected down it. He will be looking at it closer to see what needs to be done to repair it.

Assessor's Report: Bockman informed the board that there was one new permit to build in Seneca Township.

New Business:

A. Review and recommend posting Road District 2016-2017 budget for 30 days prior to hearing for Town and Road District budget hearings April 12, 2016 and 6:15 p.m. - Upon completion of review of the Road District 2016-2017 budget by the board, Mathews motioned to put the budget on display for 30 days prior to the Budget Hearings on April 12, 2016. Second by Bartman. Motion passed. - Mathews motioned to set the Budget Hearings for 6:15 p.m. on April 12, 2016. Second by O'Leary. Motion passed.

B. Approve Agenda for Annual Town Meeting April 12, 2016 at 6:30 p.m. and direct clerk to post it 10 days prior to the meeting - Mathews motioned to approve the Agenda and direct Clerk Seemann to post it. Second by O'Leary. Motion passed.

C. Approve meeting schedule (time and dates) for 2016-2017 fiscal year to be posted by April 1, 2016 - Mathews motioned to set the 2016-2017 meeting schedule for 4/1/16 through 3/21/17 as the 2nd Tuesday of each month at 6:30 p.m. Second by O'Leary. Motion passed.

D. Highway Commissioner Annual Report: The board reviewed and signed off on Swanson's annual report.

E. Approve any line item transfers for Town Fund and/or Road District:

- Road District -

- Line item 3471 (Equipment Vehicles) \$8,735.19 to Line item 3425 (Maintenance Supplies Snow Removal)

Mathews motioned to approve the line item transfer. Second by O'Leary. Voting yes: Bartman, Mathews, Sass, O'Leary, Kagel. Voting No: None. Motion passed.

-Town Fund - (from Assessor's Budget)

- Line item 1305 (Contractual Services) \$40.00 to Line item 1320 (Unemployment Insurance)
- Line item 1435 (Misc.) \$75.00 to Line item 1375 (Publications)
- Line item 1405 (Office Supplies) \$30.00 to Line item 1465 (Equipment)

O'Leary motioned to approve all three line item transfers. Second by Bartman. Voting yes: Bartman, Mathews, Sass, O'Leary. Voting no: None. Motion passed.

Supervisor's Report: Kagel received a letter from TOI regarding an upcoming education program scheduled to take place on May 13, 2016 at Giovanni's in Rockford. Bartman informed Kagel she would like to attend.

Supervisor's Report - The Perspective Magazine sent a request asking if we wanted to put an ad in their 75th Anniversary Edition. The board's decision was "No."

Adjourn: At 7:30 p.m. Mathews motioned to adjourn tonight's Regular Monthly Meeting. Second by Bartman. Motion passed.

Respectfully Submitted,

Dawn Seemann
Township Clerk