

**Regular Monthly Meeting**

**February 13, 2018**

The Regular Monthly Meeting of the Seneca Township Board of Trustees was called to order at 6:30 pm by Supervisor James Kagel at the Seneca Township Building located at 16506 Garden Valley Road, Woodstock, Illinois.

**Township Officials in Attendance:** Supervisor James Kagel, Trustees Rosemary Bartman, Susan Mathews, Gerald Gieseke, and Jane Gerloff, Road Commissioner Scott Swanson, Assessor Tammy Benitez, and Clerk Dawn Seemann. Absent Officials: None.

**Swearing in of Contracted Assessor:** Prior to the start of this month's meeting, Clerk Seemann officially swore in our contracted Assessor, Tammy Benitez.

**Guests in Attendance:** None.

**Assessor's Report:** Benitez informed the board that she has been wrapping up 2017 to clear for 2018 sales ratio studies. She stated she'd like to attend this year's TOI Topic Day. The cost(s) would be split between our township and the other township she works for.

**Minutes:** Mathews motioned to approve the January 9, 2018 minutes as presented. Second by Gerloff. Motion passed.

**Audit of Current Bills:**

**Road District** - Gerloff motioned to approve the Road District bills for payment for the period of January 10, 2018 through February 13, 2018 in the amount of \$30,164.67. Second by Mathews. Voting yes: Bartman, Mathews, Gieseke, Gerloff, Kagel. Voting no: None. Motion passed.

**Town Fund** - Bartman motioned to approve the Town Fund bills for payment for the period of January 10, 2018 through February 13, 2018 in the amount of \$9,133.22. Second by Mathews. Voting yes: Bartman, Mathews, Gieseke, Gerloff, Kagel. Voting no: None. Motion passed.

**Treasurer's Report:** Kagel presented two different formats available for the Treasurer's Report, one which is currently being used and one that's more detailed. The board chose to keep the format the same as it has been currently. Bartman motioned to approve and file the Treasurer's Report for the period of January 1, 2018 through January 31, 2018, as listed below. Second by Mathews. Voting yes: Bartman, Mathews, Gieseke, Gerloff, Kagel. Voting no: None. Motion passed.

Checking	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
Town Fund	\$187,995.99	0	(\$13,113.69)	\$464.96	\$175,347.26
Road & Bridge	\$207,745.49	0	(\$2,011.28)	\$873.61	\$206,607.82

Money Market	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
General Assistance	\$99,326.94	0	0	\$18.16	\$99,345.10
Perm Hard Road	\$107,322.26	0	(\$14,754.32)	\$18.73	\$92,586.67
Bldg & Maintenance	\$30,391.20	0	0	\$5.58	\$30,396.78

**General Assistance Report:** Kagel informed the board that he was "conned." He was informed by another township to beware of a particular person who has been going township to township looking for assistance. Kagel realized at that point that he had given this person assistance three times. In addition, Kagel said another person has inquired about assistance but he hasn't heard anything back from them yet.

**Clerk's Report:** Seemann had nothing to report this month.

**Road District Report:** Swanson reported he has been plowing, doing general maintenance, and ordered another 400 tons of salt.

**Planning Commission Report:** Kagel realized all of our planning commission members' terms have expired. Due to them not having anything to meet about for many years, he discussed with the board as to whether or not we should eliminate the Planning Commission all together. Kagel will talk to other supervisors about this as well.

**New Business:**

**A. Approve resolution for IMRF to include cash payments for health insurance as IMRF earnings -**

Kagel informed the board that Swanson has been having to pay taxes on his health insurance benefit he receives as part of his compensation. Because of this, Kagel presented an IMRF Resolution to be approved by the board that would allow IMRF earnings to include cash payments related to Health Insurance as IMRF Earnings. Gieseke made the motion to approve the resolution. Seconded by Bartman. Voting yes: Bartman, Mathews, Gieseke, Gerloff, Kagel. Voting no: None. Motion passed.

**B. Approve 2018-2019 Town and Road District budgets for displaying 30 days prior to hearing:**

**Road District** - After discussion, Mathews motioned to put the 2018-19 Road District Budget on display for 30 days prior to the Budget Hearings in April. Second by Gieseke. Motion passed.

**Town Fund** - Following discussion, Mathews motioned to put the 2018-19 Town Fund Budget on display for 30 days prior to the Budget Hearings in April. Second by Bartman. Motion passed.

**Supervisor's Report:** Kagel mentioned that the TOI Topics Day is April 25th. Any board member interested in attending should let him know as soon as possible. Assessor Benitez said she'd like to attend.

**Motion to Adjourn:** At 7:56 p.m. Gerloff motioned to adjourn tonight's regular monthly minutes. Second by Mathews. Motion passed.

Respectfully Submitted,

Dawn Seemann  
Township Clerk